

**St. Therese of Lisieux Finance Council Meeting Minutes**

January 10, 2017

**Attendees:**

<input type="checkbox"/>	Father Larry Zurawski
<input checked="" type="checkbox"/>	Dave Basirico
<input type="checkbox"/>	Lily Anne Lacap
<input checked="" type="checkbox"/>	Lori Rafferty
<input checked="" type="checkbox"/>	Roger Stanek
<input checked="" type="checkbox"/>	Kim Wojcik

<input checked="" type="checkbox"/>	Betty Buzynski
<input type="checkbox"/>	Mary Lee Killoran
<input checked="" type="checkbox"/>	Bill Scally
<input checked="" type="checkbox"/>	Bob Pazdzierz
<input checked="" type="checkbox"/>	Randy Berd
<input checked="" type="checkbox"/>	Jim Blaisdell

Parish Council  
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Agenda Topic Discussion	Lead	Time
<b>1 Opening Prayer</b>	Dave Basirico	6:59pm
<b>2 Prior Meeting Minutes</b> <i>11/08/16 meeting minutes approved</i>	Kim Wojcik Betty moved, Bob 2nd	
<b>3 Formation Reading - Forming Intentional Disciples</b>	Dave Basirico	
<i>a Chapters 5-6 discussion questions reviewed</i>		
<i>b Read Chapters 7-8 for review in February</i>		
<b>4 Acts of Greater Importance (\$10K to \$100K)</b> <i>None</i>	Lori Rafferty	
<b>5 Acts of Extraordinary Administration (over \$100k)</b> <i>None</i>	Lori Rafferty	
<b>6 Business Manager Report</b>	Lori Rafferty	
<i>a Budget vs. Actual (including cash basis)</i>	Lori & Mark	
<i>b Weekly Contributions Comparisons</i>		
<i>i. Envelopes to be sent to cashless givers, so special collections are not missed</i>		
<i>c Highlights of Profit &amp; Loss and Balance Sheet</i>		
<i>d Highlights of AoD Loan Deposit Statement</i>		
<i>e Highlights of Bank Reconciliation</i>		
<b>7 Facilities Manager Report</b>	Bill Scally	
<i>a See report from Bill</i>		
<i>Suggestions made to hold a brain-storming session for future facilities projects, invite members from all councils to participate.</i>		
<i>b Dave provided a project template for consideration and use by Bill &amp; Jim, for planning &amp; tracking</i>		
<b>8 Committee Reports</b>		
<i>a Human Resources</i>	Chair open	
<i>b Audit: Report on Parish Access Audit &amp; Control Process</i>	Betty Buzynski	
<i>i. Spring audit anticipated</i>		
<i>ii. Asset listing to be updated prior to audit</i>		
<i>c Budget</i>	Lily Anne Lacap	
<i>d Building and Grounds</i>	Jim Blaisdell	
<i>e Tithing</i>	Lori Rafferty	
<i>i. Last meeting held in October 2016</i>		
<i>f Faith Formation Fund</i>	Betty Buzynski	
<i>i. Last meeting held in October 2016</i>		
<i>ii. Next meeting to be held May/June (applications due April 15)</i>		
<b>9 Pastoral Council report, Chair</b>	Bob Pazdzierz	
<i>Bob is now PC lead, Randy is Stewardship lead, Rebecca is interim Worship lead &amp; Ted is Evangelization lead</i>		
<i>a Filled 2 members at large positions</i>		
<i>b Bob will alert PB about planned Facilities projects</i>		
<b>10 Open Forum</b>	All	
<i>Bob - Suggest we challenge different departments &amp; councils about cost savings ideas.</i>		
<i>i. Is the outside music on a timer?</i>		
<i>Dave- should we poll the parishoners on 3 Hs? (Hymn, Homily &amp; Hospitality)</i>		
<i>Randy- Time, Talent &amp; Treasure Fair coming up ; special envelopes for kids; suggest Planned Giving (in Wills &amp; Trusts)</i>		
<b>11 Father Larry's remarks</b> <i>none</i>	Father Larry	
<b>12 Closing Prayer</b>	Bob Pazdzierz	8:46 pm
<b>13 Next meeting: 7pm Tuesday, February 14, 2017</b>	Dave Basirico	